**St. Brendan the Navigator**

**Minutes of the Vestry/Renewal Team Meeting**

**October 10, 2018**

Present: Lis Ingoldsby, Josephine Jacob, Pete Dane, Miriam Antich, Tom van Buren, and Barbara Kourajian. Meg Graham called in.

 Senior Warden Lis Ingoldsby called the meeting to order at 3:02 p.m. Pete Dane offered an opening prayer.

**Review and Acceptance of the September 7th Meeting Minutes**

 Pete moved to accept the Minutes of the September meeting; Miriam seconded the motion. The minutes were approved.

**Financial Report & 2019 Budget Update**

 Pete reported the September financials show nothing remarkable. He said the 2019 budget is going to come in very well.

**Stewardship Update**

 Miriam suggested we ask that pledges be turned in by the end of October so the Finance Committee can know what they’re working with. There has been a very positive and quick response to the Stewardship appeal. Miriam suggested starting our Stewardship Campaign earlier, perhaps the first part of August. We felt the earlier timing of this year’s campaign was efficient and productive.

**Junior Warden/Buildings & Grounds Update**

 Jo reported on an estimate she received for the repair of the sills, caulking, and painting of the trim. This will be referred back to Building and Grounds for reconsideration. The septic was pumped out and the situation is under control.

**Follow-up on September 30th Parish Conversation**

 We all agreed it was important for the concerns of our members to be heard; that they had time to talk about, consider, and digest the various proposals. Lis feels we have momentum to keep moving forward. The Diocese wants our finances in place. We decided to wait until the Stewardship Campaign is wrapped up to address the next steps. This will happen at our November meeting.

**Review and Appointment of Ministry Chairs**

 We spent considerable time reviewing how our Ministries are functioning and what Ministry chairs we need to fill. Several of us will be contacting parishioners to fill these vacancies. We made these changes to the Ministries:

* Outreach will be expanded to include programming, which reflects our desire for greater use of the building. The Ministry will now be called: Outreach and Programming.

We realized this Ministry needs re-grouping. We discussed what the primary goal of Outreach should be. We acknowledged that collaboration with other churches and organizations will be necessary.

Meg reported the Finance Committee recommends money should be set aside to advertise the events/projects we sponsor.

* We decided to change the Pastoral Care & Welcoming Ministry to simply Pastoral Care. There will be a subcommittee called Welcoming/Hospitality under Pastoral Care.

**Other Business**

* Nursing Home Services

 Miriam reported that St. Brendan’s is on the rotation about every seven weeks to lead this service. She suggested the ideal situation is to have three people present: someone to provide the music, someone to lead the service, and someone to hand out hymnals and assist.

 We decided it was important to remain in the rotation. Miriam will make an announcement about our participation and will encourage signing up to assist. We decided this nursing home ministry could fall under Outreach. We are on the rotation for December 30th, and it was suggested this could be our Sunday morning service.

* Office Support Update

 Lis felt it is not time to look for somebody yet. Meg, speaking for the Personnel Committee, had a different view and would like the Vestry to discuss how we should reframe this position. She said some parishioners don’t like the idea of not having anyone in the church during the week. This could connect to the Library proposal.

* Pilot Project for St. Brendan’s Library

Meg presented a proposal which would move the collection of spiritual and

theological books currently housed in the church office to a new location in the clergy office. Donors have been identified for the bookcases, and parishioners will assist in the organization, lending, and advertising of the library. At this point, we are not accepting books/collections from other people. The possibility of other programmatic activities developing out of this initiative was discussed.

Pete moved to accept the pilot project as presented; Jo seconded the motion. The

motion passed.

* Vesta’s Farewell Gathering on October 21st – a purse will be collected and given during coffee hour along with cards and any good wishes offered by parishioners.
* Third Thursday Music Gathering on October 18th will be cancelled due to the Opioid meeting the same evening. We decided to put the Music Gatherings on hold until we can do them in a more concerted way.
* Building Rentals-- we have a few coming in. The Rug Hookers are returning.
* Diocesan Convention -- Ruth Robinson and Skip Greenlaw are our delegates.

 The next Vestry/Renewal Team meeting will be November 7th at 3 p.m.

 We closed the meeting by reading the Prayer of St. Brendan together. The meeting was adjourned at 4:30 p.m.

 Barbara Kourajian,

 Clerk