**St. Brendan the Navigator**

**Minutes of the Vestry Meeting**

**March 20, 2019**

Present: Lis Ingoldsby, Josephine Jacob, Pete Dane, and Barbara Kourajian. Miriam Antich and Meg Graham were present by video conferencing. Tom van Buren called in.

 Senior Warden Lis Ingoldsby called the meeting to order at 2:28 p.m. Barbara offered an opening prayer.

**Review and Acceptance of the Minutes from the February 12th Meeting**

 Pete moved to accept the Minutes of the February 12th meeting; Meg seconded the motion. The minutes were approved.

**Treasurer’s Report**

 Pete reported it’s too early to give any meaningful information. Hopefully, by the next quarter there will be something meaningful to report. Lis reminded us that we promised the Parish a first quarter report and Pete said that will be forth-coming.

**Ministry Updates**

 Building & Grounds: Mickey Jacoba is requesting bookcases for the Library project. Meg will order 40 linear feet of movable shelving for the room. The room needs to be cleared of boxes and toys for this project.

 A date needs to be set for a clean-up day at the church.

 Jo is concerned about the parking lot – it needs leveling and ice tends to build up in front of the lower platform of the steps to the church. Jo will call Skip Eaton to deal with the problems in the lot and get advice on the ice issue.

 Other projects mentioned: 1) finding someone who might do the exterior work on the south side trim and window repair, and 2) making sure the roof is sound.

 Outreach Ministry: Tom submitted a written report. The Outreach Ministry has met three times since the beginning of the year. They have made decisions about the unspent funds from 2018 and these checks have been issued ($500 to H.O.M.E. and $500 to Volunteers for Hancock County Prison Reform). They are hoping to move forward with a more precise plan for WindowDressers. A smaller donation ($250) was given to Island Heating. The committee hopes to coordinate more with people receiving heating assistance to make sure they have an opportunity to take advantage of the WindowDressers program. The Ministry would like to schedule a time after the service with representatives of H.O.M.E. and Volunteers for Hancock Country Prison Reform (both recipients of Outreach monies) to speak to the congregation.

 Pete voiced a concern about the willingness of the Outreach Ministry to use part of their budget for in-kind use of the building as the budget was designed based on that assumption. There was considerable discussion on this matter. Lis reminded us there was consensus among the Vestry that this was a goal for Outreach going forward. Currently, there is some pushback on this idea from the Outreach Ministry and Jo felt the Ministry needs more time to work on this concept shift. Vestry repeated its support for the idea of using outreach funds to offset building use; we fully support more activity in the building and feel this is an incentive to generate programming. Barbara noted the Minutes of our December 11th meeting stated: The Outreach budget suggests $750 for building rental (to pay for what we would have taken in if the building were rented).

 Outreach will meet again on April 18th.

 Music Ministry: Mickey Jacoba submitted a written report describing service planning and programs from January through March. Lis added that several ideas came out of the second conversation on the “Reclaiming Jesus” document.

 Pastoral Care: Miriam reported we are getting better in communicating the needs of parishioners. We had some discussion about getting people to be more open to receiving help and prayers. Miriam will generate a statement on this for the eNewsletter and bulletin. It was also mentioned this might be a topic for the Education and Spiritual Development Ministry to explore.

**Supply Priest/Schedule Update**

 We will ask Patricia Donahue, chair of the Education and Spiritual Development Ministry, to take the lead on talking to Richard Mallory about an offering/series for us during September. Pete will follow-up with Patricia concerning the budget for this.

 Donna Downs is a new addition to our supply priest roster and will be presiding on June 2nd. She and her husband Allen have just moved to the island.

**Search Committee Update**

 Barbara reported on the Search Committee’s meeting with Michael Ambler earlier in the day. Michael will preside on March 31st and will commission the Search Committee during the service. Following the service, he will introduce the search process and discuss the preparation of our portfolio. A follow-up parish meeting is scheduled for Sunday, April 14th to get responses to the portfolio questions.

**Nominating Committee**

 Barbara moved to accept the revised Nominating Committee Guidelines prepared by last year’s nominating committee. Pete seconded the motion. The motion passed. We will discuss the formation of the nominating committee at next month’s meeting. Pete will determine who on the Vestry has termed out.

**Other Business**

* Parish Secretary/Coordinator Job Description: We continued our discussion on this position focusing on what we want this person to do: managing the building, supporting the priest/warden, being a hub of communication were all mentioned. We would like someone here especially in the summer. Our ideal candidate would be someone who is part of the community, someone who is connected and engaged. No decisions were made about the position; the discussion will continue.
* Building Use: Lis Ingoldsby and Ruth Robinson were present when Pine Tree Equipment came to the church to look at our stove and dishwasher. Their visit was helpful and educational. We now have Guidelines/Check List for Use of St. Brendan’s Kitchen and Use of St. Brendan’s Hall. Lis stated we need a general clean-up of the church building.
* Easter Dinner: There will not be a dinner this year. Pete will make assignments for coffee hour through April and then we will go back to the sign-up method.
* Island Clean-Up Day: We are responsible for the stretch of road between the Nursing Home and Reach Road. The Clean-up Day should be publicized in the eNewsletter.
* Farewell to Bishop Lane: Lis displayed the square Jackie Wilson decorated for the quilt that will be given to Bishop Steve and Gretchen Lane from the Diocese. The Vestry expressed their thanks to Jackie for her design representing St. Brendan’s. Farewell gatherings for the Lanes will be May 11th in Orono and May 17th- 18th in Portland.
* Diocese of Maine Bicentennial: The Bicentennial Committee is creating a timeline showing the history and life of the churches in the Diocese. We are invited to tell our story visually.

 Our next Vestry meeting will be Tuesday, April 16th at 2 p.m. Our May meeting is scheduled for Tuesday, May 21st at 2 p.m.

 We closed the meeting by reading the Prayer of St. Brendan together. The meeting adjourned at 4:24 p.m.

 Barbara Kourajian,

 Clerk